

**FINAL REPORT**

**JOINT RESEARCH**

**FUND SOURCE : ...** *(\*select according to funding source ITS / Faculty / Department / Work Unit)*

**(YEAR)**



**(TITLE ……….)**

**Research Team :**

Research Leader : Name / Department / Faculty / Institution

Research Member :

1. Name / Department / Faculty / Institution

2. Name / Department / Faculty / Institution

3. Name / Department / Faculty / Institution

Etc.

**\**

**DIRECTORATE OF RESEARCH AND COMMUNITY SERVICE**

**INSTITUT TEKNOLOGI SEPULUH NOPEMBER**

**SURABAYA**

**(YEAR)**

**TM/DRPM-ITS/PN.02.003**

1. **COVER PAGE**
2. **TABLE OF CONTENTS**
3. **SUMMARY/ABSTRACT**

A research summary of a maximum of 1 page containing the background of the research, objectives and stages of research methods, targeted outputs. Also include the five most dominant key words and add keywords related to SDGs (Sustainable Development Goals).

1. **CHAPTER 1. RESEARCH IMPLEMENTATION RESULTS**

Summarize the results of the research implementation that have been achieved. Presentation includes data, analysis results, and outcomes (mandatory and/or additional). All results or achievements reported must be related to the stages of research implementation as planned in the proposal. Data presentation can be in the form of figures, tables, graphs, and the like, and the analysis is supported by relevant and up-to-date primary literature sources.

1. **CHAPTER 2. OUTPUT STATUS**

Write down the type, identity and status of achievement of each mandatory output and additional output (if any) promised. The description of the output status must be supported by evidence of achievement of the output in the attachment section. And report the promised output documents by completing the fields and uploading documentary evidence of output achievement in SIMPEL.

1. **CHAPTER 3. PARTNER ROLE**

Write down the realization of cooperation and partner contributions both in-kind and in-cash (for Partnership Research and Inter-university Cooperation Research (PAKERTI). Supporting evidence of the realization of cooperation and the realization of partner contributions is reported in accordance with actual conditions.

1. **CHAPTER 4. RESEARCH IMPLEMENTATION CONSTRAINTS**

Write down any difficulties or obstacles encountered while conducting the research and achieving the promised outcomes, including an explanation if the research implementation and research outcomes are not as planned or promised.

1. **CHAPTER 5. RESEARCH FOLLOW-UP PLAN**

Write and describe the next research follow-up plan by looking at the results that have been obtained. If there are targets that have not been completed by the end of the research implementation year, in this section you can write a plan to complete the target that has not been achieved. In this section, it is allowed to complete the explanation of each stage in the method that will be planned, including the schedule related to the strategy to achieve the output as promised in the proposal. If necessary, explanations can also be supplemented with figures, tables, diagrams, and relevant literature.

1. **LITERATURE**

The compilation of the Bibliography is based on a number system in accordance with the order of citation. Only references cited in the final report are included in the Bibliography.

1. **APPENDIX**

Appendix Contains:

1. Table List of Outcome Achievements (Format See Appendix)
2. Evidence of supporting documents for mandatory outcomes and additional outcomes (if any) in accordance with the promised achievement targets.

# Attachment. Table Format List of Output Achievements

**TABLE LIST OF OUTPUT ACHIEVEMENTS**

Research Scheme :

Team Leader :

Title :

1. Journal Article

|  |  |  |  |
| --- | --- | --- | --- |
| No | Article Title | Journal Name | Progress Status \*) |
|  |  |  |  |
|  |  |  |  |

\*) Progress status: Prepared, submitted, under review, accepted, published

1. Conference Article

|  |  |  |  |
| --- | --- | --- | --- |
| No | Article Title | Conference Details(Name, organizer, venue, date) | Progress Status \*) |
|  |  |  |  |
|  |  |  |  |

\*) Progress status: Prepared, submitted, under review, accepted, presented

1. Intellectual Property (Patents, Copyrights, Simplified Patents, Trademarks, etc.)

|  |  |  |
| --- | --- | --- |
| No | KI Proposal Title | Progress Status \*) |
|  |  |  |
|  |  |  |

\*) Progress status: Prepared, Registered, Granted

1. Book (ISBN)

|  |  |  |  |
| --- | --- | --- | --- |
| No | Book Title | (Plan) Publisher | Progress Status \*) |
|  |  |  |  |
|  |  |  |  |

\*) Progress status: Prepared, under review, published

1. Other Results in the form of Software, Technology Innovation, Business Plan, Feasibility Study Document, Academic Paper (policy brief, policy recommendation, or strategic policy model), etc.)

|  |  |  |  |
| --- | --- | --- | --- |
| No | Output Name | Output Details | Progress Status \*) |
|  |  |  |  |
|  |  |  |  |

\*) Progress status: List the progress status according to the current condition

1. Dissertation/Thesis/Final Project/Student Creativity Program produced

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No | Student Name | NRP | Title | Progress Status \*) |
|  |  |  |  |  |
|  |  |  |  |  |

\*) Status: Include graduated (and year of graduation) or in progress