

## FACT SHEET – INCOMING EXCHANGE STUDENTS Autumn & Spring Semester 2019/2020

### KEY DATA OF THE INSTITUTION

Website	<a href="http://www.hanzegroningen.eu">www.hanzegroningen.eu</a>
Erasmus code	NL GRONING 03
Administration of <b>ERASMUS</b> Bilateral Agreements	<b>Emma Doesburg</b> Email: <a href="mailto:e.c.doesburg@pl.hanze.nl">e.c.doesburg@pl.hanze.nl</a> Tel: +31 (0)50 595 7551
Administration of <b>non EU</b> Bilateral Agreements	<b>Mignon Tenpierik</b> Email: <a href="mailto:m.d.tenpierik@pl.hanze.nl">m.d.tenpierik@pl.hanze.nl</a> Tel: +31 (0)50 595 7504

### INTERNATIONAL SERVICE DESK (ISD)

Name of the Office	International Service Desk (ISD)
Name University	Hanze University of Applied Sciences, Groningen
Postal address	PO Box 30030, 9700 RM, Groningen, The Netherlands
Visiting address	Zernikeplein 7, International Office, T009A, 9747 AS, Groningen, The Netherlands
General telephone number	+31 (0)50 595 7800
Website ISD	<a href="http://www.hanze.nl/isd">www.hanze.nl/isd</a>

### CONTACT PERSONS ISD – INCOMING STUDENTS

<ul style="list-style-type: none"> <li>➤ International Business School</li> <li>➤ School of Education</li> <li>➤ School of Architecture &amp; Built Environment</li> </ul>	<b>Esther Carwithen</b> (Heijnsens) Email: <a href="mailto:e.carwithen@pl.hanze.nl">e.carwithen@pl.hanze.nl</a> Phone: +31 (0)50 595 4948
<ul style="list-style-type: none"> <li>➤ International Business School</li> </ul>	<b>Patricia Blokzijl</b> Email: <a href="mailto:p.blokzijl@pl.hanze.nl">p.blokzijl@pl.hanze.nl</a> Phone: +31 (0)50 595 6091
<ul style="list-style-type: none"> <li>➤ Institute of Engineering</li> <li>➤ School of Marketing Management</li> <li>➤ School of Sport Studies</li> </ul>	<b>Adriana Grimme</b> Email: <a href="mailto:a.grimme@pl.hanze.nl">a.grimme@pl.hanze.nl</a> Phone: +31 (0)50 595 2491
<ul style="list-style-type: none"> <li>➤ School of Business Management</li> <li>➤ School of Facility Management</li> <li>➤ School of Law</li> <li>➤ School of Communication, Media, IT</li> </ul>	<b>Hedy Elliott</b> Email: <a href="mailto:h.elliott@pl.hanze.nl">h.elliott@pl.hanze.nl</a> Phone: +31 (0)50 595 4051
<ul style="list-style-type: none"> <li>➤ Institute for Life Science &amp; Technology</li> <li>➤ Minerva Art Academy</li> <li>➤ Prince Claus Conservatoire</li> <li>➤ School of Financial Economic Management</li> <li>➤ School of Healthcare Studies</li> <li>➤ School of Nursing</li> <li>➤ School of Social Studies</li> </ul>	<b>Jessica Gerdes</b> Email: <a href="mailto:j.m.gerdes@pl.hanze.nl">j.m.gerdes@pl.hanze.nl</a> Phone: +31 (0)50 595 3783

### IMMIGRATION

Hanze UAS will arrange the permit/visa for exchange students with a <b>non-European nationality</b> . More details can be found on <a href="http://www.hanze.nl/immigration">www.hanze.nl/immigration</a>	<b>Corine Venema</b> Email: <a href="mailto:immigration@org.hanze.nl">immigration@org.hanze.nl</a> Phone: +31 (0)50 595 4032
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## PRACTICAL MATTERS

Online nomination	Partner Universities will have to fill out the <a href="#">online nomination form</a> . <i>Students can only be nominated with a Hanze School as stated in our Agreement.</i>
Nomination period	<b>Autumn semester:</b> 15 March – 15 May <b>Spring semester:</b> 15 September - 15 October
Online application procedure	Students need to apply online in Osiris and upload the required documents. Application details: <a href="http://www.hanze.nl/applicationexchange">www.hanze.nl/applicationexchange</a>
Application period	<b>Autumn semester:</b> 15 April – 1 June <b>Spring semester:</b> 15 September - 1 November
Exchange programmes	Find the current offer at: <a href="http://www.hanze.nl/exchange">www.hanze.nl/exchange</a> <i>Students can only apply for an exchange programme with a Hanze School as stated in the Agreement</i>
ECTS Course Catalogue	Browse the Course Catalogue at <a href="http://www.hanze.nl/ects">www.hanze.nl/ects</a>
ECTS grading tables	The <a href="#">ECTS grading tables</a> are explained online.
Semester dates	<b>Autumn Semester:</b> September – February <b>Spring Semester:</b> February – July The <a href="#">academic calendar</a> can be found on the website.
Welcome Day	At the start of each semester we organise a <a href="#">Welcome Day</a> for all new international students. On this day students will receive information about important practical matters. Accepted students will receive an invitation by email.
Registration Day	For students with a non-European nationality we also organise a <a href="#">Registration Day</a> for immigration purposes. We urge Non EU students to attend!
Language of instruction	The language of instruction is English.
English language requirements	Exchange students are not required to submit proof of their English proficiency. Partner institutions are expected to select students who have a good standard of English (minimum of B2/CEFR)
Possibility of attending courses from different departments	Students can only apply for an exchange programme with a <i>Hanze School</i> as stated in the institutional agreement. Most <i>Schools</i> offer fixed semester programmes (30 ECTS). It is not possible to 'mix and match' courses from different <i>Schools</i> .
Learning Agreements	Learning Agreements will be approved by the <i>School</i> . The International Service Desk cannot help with courses
Accommodation	Hanze UAS does not offer on-campus accommodation. For more information check out <a href="http://www.hanze.nl/housing">www.hanze.nl/housing</a> and <a href="https://www.athomeingroningen.com">https://www.athomeingroningen.com</a> . If you have any questions or are experiencing problems, please contact <a href="mailto:housing@org.hanze.nl">housing@org.hanze.nl</a>
Average cost of living	For information about <a href="#">cost of living</a> see our website.
Insurance	Make sure you are fully insured for your time abroad: <a href="http://www.hanze.nl/insurance">www.hanze.nl/insurance</a>
Language Course for Erasmus Students	Students have the possibility to follow a language course at the <a href="#">Hanze Language Centre</a> . Available places are limited, and costs vary. EILC is not available.
Traveling to Groningen & Pick up service	Check out how you can best <a href="#">travel to Groningen</a> . We also offer a complimentary airport pick up service.

## PROGRAMME RELATED INFORMATION

<p>Programme specific questions (<b>transcript of records, course information, learning agreements</b>) will be dealt with by the departmental/international coordinator of the Hanze <i>School</i>. You can find their details when you click on the applicable <a href="#">exchange programme link</a>.</p>
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