

# 大学院 SPACE-SE 募集要項

## SPACE-SE of Graduate School

SPACE-SE is a program designed by the Graduate School of Science and Engineering and the Graduate School of Advanced Health Science (Biomedical Engineering and Functional Biomolecular Science) of Saga University to receive the graduate exchange students from collaborating partner universities abroad. In this program the courses are conducted in English. Elective courses will be selected from the proposed selective courses. By participating in this program, students can build the foundation of activities for international research community in deepening their knowledge and technical experiences in selected fields of Science and Engineering and Health Science and in communicating and exchanging views of Japanese culture and Japanese society with Japanese students. This is expected to contribute to internationalization of Saga University in education and research as well.

### **1. Qualification for Application**

An applicant to the SPACE-SE program needs to have the following qualifications.

- 1) He/She must be a regular student of a foreign partner university (or a foreign university under consideration for partner university) of Saga University.
- 2) He/She must have regular studentship at his/her home university during his/her study abroad at Saga University.
- 3) He/She must be a graduate student (1<sup>st</sup> year or above in master's course or in doctoral course) at his/her parent university.
- 4) Required to submit English proficiency certificate (details in section 6).

2. Accepted number of students is 10 (numbers in total for Fall semester and Spring semester)

### **3. Admission Time and Period**

Students are admitted in October or in April, and the enrollment period is half a year or one year.

### **4. Academic Calendar**

Academic calendar of Saga University is divided into Spring semester and Fall (Autumn) semester

- 1) Fall semester of 2021 (Expected)

Class period: October 1 to February 3

Winter vacation: December 25 to about January 5

Examination period: February 4 to February 14

Spring vacation: February 15 to early April

2) Spring semester of 2022 (Expected)

Class period: April 10 to late July

Examination period: Late July to early August

Summer vacation: Late August to September 30

### 5. Grading (credit point) system of the Program

It is necessary to acquire as least 10 credits each semester. Refer to the “Table for the semester-wise credit distribution” for details. The student who fulfils the requirements at the time of his/her completion will receive the completion certificate from Saga University. Again, the certification which is issued by Saga University should be authorized by the credit evaluation standard at the parent university of the student. The academic record in each semester will be sent to the student’s home university as well.

- 1) After consulting with the supervisor, the class is chosen. It is also necessary to get approval of the teacher in charge of the class. Furthermore, it may be hard to join the class in which the number of participants is restricted.
- 2) Major subjects that are opened for graduate students are conducted in English. Refer to the section 11 (Major subjects for PPGA, EPGA) for details.

Details of the required credits per semester

*Major Subjects	Selective compulsory 2 credits or above	Required credits to be earned in one semester are 10 or above
Independent Study	Compulsory 8 credits	

\*The lists of major subjects are available in a separate document.

### 6. Application Procedure

#### Required documents

- 1) Application form (Resume photo must be attached)
- 2) Consent of acceptance from the desired supervisor beforehand by E-mail, etc.
- 3) Recommendation letter from the supervisor of the graduate school to which the student belongs or from the university to which the student has belonged
- 4) Transcript of academic records from the university (in English)

- 5) English proficiency certificate (any one from 1. CEFR B2, 2. Certificate from the university where the classes are conducted in English, 3. Equivalent certificate to CEFR B2)
- 6) Student certificate from the parent university
- 7) Application for residence certificate (Resume photo must be attached)
- 8) Health certificate (attached with the application)
- 9) Financial Statement (Bank Statement, Salary certificate of your supporter, etc.) for supporting the Applicant's study abroad
- 10) Passport copy

#### **Application deadline**

- 1) Autumn semester 2021: 15 April 2021
- 2) Spring semester 2022: 15 November 2021

#### **Application method and contact information**

- 1) Scanned copy of the application form must be sent by email as an attached file
- 2) Direct application from the student is not accepted. **Application must be sent by the person in charge of the university.**
- 3) Contact for application or other information: **student-int@mail.admin.saga-u.ac.jp**

#### **7. About result of application**

The acceptance of the application be reported to the student through his/her university

- 1) Autumn semester 2021 Early in June 2021
- 2) Spring semester 2022: Middle of February 2022

#### **8. JASSO Scholarship**

JASSO scholarship is supported by the Ministry of Education, Culture, Sports, Science and Technology of Japan for promotion of international relations with Japanese universities and universities or students abroad. The support system in JASSO to foreign students (from joint collaborating universities abroad) is as follows. However, the number of scholarship students may be varied from year to year. In the fiscal year 2021, it is expected to apply the allocation limit of the scholarship in SPACE-E at Saga University.

##### ① Qualifications for the recipient of JASSO scholarship

1. Existing studentship of a University which has academic relation or is expected to have academic relation with Saga University.
2. Non-Japanese citizen
3. Excellent academic results at home university.
4. Strong motivation and clear target to make a strong relation of international exchange with Japan and his/her mother country.

5. A future plan to study in Japan.
6. After finishing foreign study, he/she will return to his/her home university and continue the study for getting a degree.
7. Able to enter Japan by himself/herself as a foreign student.

②The amount of scholarship is 80,000 in Japanese yen.

#### **9. Receiving faculty (supervisor), department**

Faculty members of the Graduate School of Science and Engineering and the Graduate School of Advanced Health Sciences (Biomedical Engineering, Functional Biomolecular Science) who are also members of the Faculty of Science and Engineering (undergraduate) and can supervise graduate students are capable of supervising SPACE-SE students and received students will belong to their respective graduate school.

#### **10. Guideline for Independent Study**

The Supervisor will set a suitable research topic by discussing with a received student. The Standard time will be set for regular supervisions in conducting assigned research including reading papers, writing papers, presenting papers, as well as joining seminars/symposiums and so on.

Evaluation and grading will be done according to the standards of Saga University. For getting credits in Independent Study (8 credits per semester), a report must be submitted to the Center for Promotion of International Exchange. The report should be 10 to 15 pages long. Submission of paper(s) in conferences/symposiums is admitted as well.

Furthermore, according to the policy of Saga University for SPACE students, it is highly recommended that the students should learn about Japanese people, Japanese culture and customs and multicultural exchange by communicating and exchanging views with the supervisor or graduate students in person as well as in arranged seminars.

#### **11. About Major Subject (PPGA, EPGA)**

PPGA (Post-graduate Program for Global Advancement) and EPGA (Education Program for Global Advancement) are the educational programs for graduate foreign students (Japanese graduate students are also allowed to join) of the Graduate School of Science and Engineering and the Graduate School of Advanced Health Science (Biomedical Engineering and Functional Biomolecular Science) at Saga University. All subjects in these programs are lectured in English. Students of SPACE-SE are allowed to take these classes as their major subjects.

**Saga University Program for Academic Exchange (SPACE-SE)  
Starting in Fall 2021 or Spring 2022**

**APPLICATION PACKAGE** (Use this sheet as the cover of your application)

Date: \_\_\_\_\_ (Month) \_\_\_\_\_ (Day) \_\_\_\_\_ (Year)

Name of Applicant: \_\_\_\_\_

Home University: \_\_\_\_\_

**This application should be sent as a complete package containing all the documents specified in ①-⑩, and be sent by email to the email address below through the office responsible for student exchange at the applicant's home university. Please do NOT send original documents by post. Application materials are NOT returned after review, and will not be used for any other purpose.**

<u>Check List</u>	Check
① Forms No. 1-3 of this Application Package	<input type="checkbox"/>
② Consent of acceptance from the desired supervisor	<input type="checkbox"/>
③ One (1) letter of Recommendation	<input type="checkbox"/>
④ Academic Transcripts, issued by the student's home institution	<input type="checkbox"/>
⑤ Language Proficiency test result (i.e., TOEFL, IETS etc.)	<input type="checkbox"/>
⑥ One (1) copy of Certificate of Enrollment in the home institution, issued by the student's home institution	<input type="checkbox"/>
⑦ Application for Certificate of Eligibility for a Status of Residence	<input type="checkbox"/>
⑧ Certificate of Health	<input type="checkbox"/>
⑨ A bank statement of the amount of money, yen-converted amount, to support the applicant's study abroad	<input type="checkbox"/>
⑩ A copy of your passport <input type="checkbox"/>	<input type="checkbox"/>

**E-mail: student-int@mail.admin.saga-u.ac.jp**

**Center for Promotion of International Exchange, Saga University**

**1 Honjo-machi, SAGA 840-8502, JAPAN**

**Phone: +81-952-28-8169 Fax: +81-952-28-8819 HP: <http://www.irdc.saga-u.ac.jp/>**

**Application deadline:**

**April 15, 2021 for Fall 2021 and November 15, 2021 for Spring 2022**

**● Before sending documents, Home university must nominate students.**

No.1-A

**Saga University Program for Academic Exchange (SPACE-SE)**  
**Starting in Fall 2021 or Spring 2022**  
APPLICATION FOR ADMISSION

(1) Program you apply for: SPACE-SE

(2) Name: (as it appears on your passport)

\_\_\_\_\_

(Family)                      (First)                      (Middle)

(Name in Chinese Characters \_\_\_\_\_ )

Please attach  
your photo

(3) Current Address: \_\_\_\_\_

Phone (preferably cell phone number): \_\_\_\_\_

Permanent Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Emergency contact (name, relationship): \_\_\_\_\_

(address/phone number/ e-mail/fax): \_\_\_\_\_

(4) Sex:

Male

Female

(5) Marital Status:

Single     Married

(6) Date of Birth:

\_\_\_\_\_ (Month)                      (Day)                      (Year)

(7) Country of Present Citizenship: \_\_\_\_\_

Passport information:

Number: \_\_\_\_\_ Date of issue: \_\_\_\_\_

Issuing authority: \_\_\_\_\_ Date of expiration: \_\_\_\_\_

(8) As of October 1<sup>st</sup> 2021 (for those who apply for Fall 2021) or April 1<sup>st</sup> 2022(for those who apply for Spring 2022), I am a graduate student of the department, institution, major, as I have specified below:

Home Institution: \_\_\_\_\_

Department: \_\_\_\_\_ Major: \_\_\_\_\_

Specialization: \_\_\_\_\_

(9) My expected date of completion/graduation is \_\_\_\_\_(year) \_\_\_\_\_(month).

(10) The duration of stay that I would like is from October 1<sup>st</sup>, 2021 or April 1<sup>st</sup>, 2022 to:

\_\_\_\_\_ (month) \_\_\_\_\_ (day) \_\_\_\_\_ (year)

That is, I would like to stay for  one semester /  one year (two semesters)

(11) My expected supervisor at Saga University is \_\_\_\_\_(name)

(12) Do you receive any scholarship from your home university or country?

Yes  No

If yes, please let us know the amount per month. ( )

\*If you receive the whole amount of the scholarship just once, please divide the amount by the number of the months you plan to study in the program.

I certify that all of the information provided on these documents is complete and true to the best of my knowledge, and I agree to comply with the rules and regulations of Saga University if admitted to the SPACE program.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_  
(Month) (Day) (Year)

\*We don't accept application without applicant's signature.

ESSAY

SPACE-SE: Please write in ENGLISH.

(Write Approximately 500 words in English. Use a typewriter or a word processor.)

Full name: \_\_\_\_\_

Major at your home university: \_\_\_\_\_

(1) Briefly summarize your motivation for applying for the SPACE-SE program.

(2) Briefly describe your plan of study after returning to your home university upon the completion of SPACE-SE.



**The Applicant's Intention of Studying Abroad Either With or Without Receiving a Scholarship**

I hereby confirm that the applicant, (Name: ) \_\_\_\_\_, of (Home Institution: ) \_\_\_\_\_, would like to study abroad in the SPACE program at Saga University, as his or her intention is specified below, having checked either A  or B , as marked in .

- A**  The applicant will study abroad in the SPACE program with tuition and fees exempted at Saga University **even in the case that he or she does not receive a scholarship**. If this is the applicant's intention, he or she should **submit a bank account statement with his or her SPACE application packet** that proves that it is sufficient for him or her or his or her supporter to pay **65,000-yen to 90,000-yen (about 800 dollars) per month**, which is computed from 55,000-yen for his or her monthly living expenses, and, possibly 10, 000-yen to 35,000-yen for monthly rent. See *Housing in Campus Life* in the *SPACE brochure* for the availability of rooms in the university dorm.
- B**  The applicant will study abroad with the tuition and fees exempted in the SPACE program at Saga University **only if he or she receives a scholarship from Saga University**. **Note that every scholarship recipient should rent a private apartment by him- or herself and pay 25,000-yen to 35,000-yen for monthly rent, as there is no university dorm available for those who receive a scholarship.**

Please be truthful of your intention that you specify above. The above information on the applicant's intention does not affect Saga University's decision as to which students are to receive a scholarship. The tuition and fee exemption is specified in the Academic/Student Exchange Agreement between your university and Saga University. The number of scholarships that SPACE students receive differs every year without notice.

Signature of Director/Coordinator in Charge of International Student Exchange:

\_\_\_\_\_, Date: \_\_\_\_\_

\_\_\_\_\_ [Print name]

\_\_\_\_\_ [Title]

Phone Number: \_\_\_\_\_

E-mail address: \_\_\_\_\_

\_\_\_\_\_ [Division]

\_\_\_\_\_ [University]

**SAGA UNIVERSITY**  
Center for Promotion of International Exchange  
1 Honjo-machi, Saga 840-8502, Japan

**CERTIFICATE OF HEALTH**

Applicant's name: .....			
(Family)	(First)	(Middle)	
Date of birth: .....		Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female	
Height: ( ) cm			
Weight: ( ) kg			
Eye Sight: Uncorrected:	Right ( )	Left ( )	
Corrected:	Right ( )	Left ( )	
Hearing:	Right ( )	Left ( )	
Urinalysis:	Albumin ( )	Sugar ( )	Occult Blood ( )
Respiratory Organs: Chest X-ray: Please comment on condition of applicant's lungs, giving date of examination.			
Circulatory Organs: Blood Pressure: Systolic ( ) Diastolic ( ) P.R. ( ) p.m.			
Nervous System: Please give a detailed description of any disease, including chronic ailments or physical disabilities, found.  Please give the applicant's medical history.			
Is the general state of the applicant's health in mind and body good enough for him/her to pursue the course of study contemplated in Japan? <input type="checkbox"/> Excellent <input type="checkbox"/> With prudence, probably no serious problem <input type="checkbox"/> Adequate <input type="checkbox"/> Doubtful			

Signature: .....	Date: .....
(Physician's Name in Print): .....	
Office/Institution: .....	
Address: .....	

\* The date of certification should not be more than 6 months prior to the application deadline.  
If another type of Certificate of Health mentions all of the above examination points, it can be used in place of this form.