



UNIVERSITI TEKNOLOGI BRUNEI FACT SHEET FOR STUDENT EXCHANGE PROGRAMME 2023-2024

General Information

Name	Universiti Teknologi Brunei
Address	Tungku Highway, Gadong BE1410, Brunei Darussalam
Website	www.utb.edu.bn
Contact Number	Tel: +673-2-461020 Fax: +673-2-461020/2461036
Language of Instruction	English
Office Dealing with Student Exchange Program	1. Corporate Communications Office (International) 2. Registrar's Office (Academic Section) Tel: +673-2-461020 Ext:5350 Email: cco.international@utb.edu.bn

Academic Information

Academic Intake	<ul style="list-style-type: none"> • January 2023 - Undergraduate and Postgraduate • July 2023 - Undergraduate and Postgraduate
Exchange Period	1 or 2 Semester
Level of Study	Undergraduate and postgraduate
Academic Calendar	<u>July 2023 (Semester 1)</u> 24th July 2023 – end Nov 2023 <u>January 2024 (Semester 2)</u> 9th January 2024 – mid-May 2024
Programmes	<u>Faculty of Engineering:</u> <ul style="list-style-type: none"> • Civil Engineering • Mechanical Engineering • Electrical and Electronic Engineering • Petroleum Engineering • Chemical Engineering

UTB School of Business:

- Accounting
- Economics
- Management

School of Computing and Informatics:

- Creative Computing
- Computer and Information Systems
- Computer Network and Security Agrotechnology

School of Applied Sciences and Mathematics:

- Applied Mathematics and Economics
- Food Science and Technology

School of Design:

- Product Design
- Architecture
- Fashion Design and Technology

Centre for Communication, Teaching & Learning

- Communication

Prospectus	http://www.utb.edu.bn/prospectus.pdf
Minimum number of credits	Flexible and vary according to the respective schools and faculties (please provide transcripts)
Registration Fees	BND\$200

Application

Deadlines	<p><u>Deadline for Nomination</u> 3 months before the start of the semester:</p> <p><u>July 2023 (Semester 1)</u> Deadline: 31 March 2023</p> <p><u>January 2024 (Semester 2)</u> Deadline: 31 August 2023</p>
Eligibility	<ol style="list-style-type: none">1. Completed at least one year of full-time study at one of UTB's partner universities.2. Nominated by the International Office or its equivalent at the applicant's home institution.3. Achieved a minimum of CGPA 2.5 (out of 4.0) or 3.0 (out of 5)4. Minimum English proficiency of IELTS 6.0 or TOEFL 550 or equivalent.5. Must have a passport with at least 6 months of validity from the date of departure from Brunei after the end of programme.

Application Form	<u>Inbound Student Exchange Programme Application Form</u>
Application Process	<p>Email the following documents to: cco.international@utb.edu.bn</p> <p><u>Step 1: Application Form</u></p> <ul style="list-style-type: none"> • Completed the application form; • Clear scanned copy of passport photo page; • Certified true copies of: <ul style="list-style-type: none"> - Latest academic transcript - Latest English proficiency test score <p><u>Step 2: After being accepted by Faculty and School in UTB)</u></p> <ul style="list-style-type: none"> • Copy of the completed medical check <p><u>Step 3: After Medical Check Passed</u></p> <ul style="list-style-type: none"> • Copy of medical insurance valid in Brunei for the duration of study in UTB. • Copy of flight ticket. • Completed accommodation form. <p>*Application process and timeline will vary depending on COVID-19 travel restrictions in place at the time of application.</p>

Pre-Arrival

Arrival	2 weeks before the start of the semester
Visa and Student Pass Procedures	<ol style="list-style-type: none"> 1. UTB offer letter sends to the student to confirm acceptance/admission 2. UTB Registrar's Office writes a letter to Immigration to support the application for Student Visa. 3. UTB Registrar's Office receives Immigration Reply Letter of Approval of Student Visa with listed name(s) of students. 4. UTB Registrar's Office sends a copy of the Immigration Reply Letter of Approval of Student Visa with the listed name(s) of students to respective students via email.

5. Students must show the Immigration Reply Letter of Approval of Student Visa with listed name(s) of students as they reach the Brunei International Airport Immigration Officer to obtain a Single Entry Visa (BND20).

6. As student settles in UTB, the University will process for (i) Student Pass, (ii) Multiple Entry Visa, and (iii) Brunei Identity Card with the assistance of UTB Registrar's Office and UTB Student Welfare Officer within two (2) weeks after their arrival in Brunei Darussalam.

7. Prior to further Immigration processes above, students must fill in;

- Student Pass Form No.10,
- Visa Form (exception Malaysian & Singapore Nationals), and
- Brunei Identity Card Green Form

and each student will be provided with UTB official letter(s) for (i) and (ii).

8. Student needs to provide a photocopy of:

- Passport detail page,
- Single Entry Visa stamp in the passport,
- UTB Offer Letter of Acceptance/Admission,
- Immigration Reply Letter of Approval of Student Visa containing the student's name, and
- BND50 for Multiple Entry Visa.

Arrival

Insurance	<p>All international students are required to obtain their personal insurance for the duration of their studies and other related insurance as deemed necessary by the programme.</p> <p>Please ensure the insurance covers worldwide, including repatriation costs, accidents, and personal accidents while study in UTB.</p>
Accommodation Information	<p>International students who are enrolled at UTB can apply for accommodation at The Core Residential College, which is run by UBD Corporation (UBD Crop) Sdn Bhd.</p> <p>The walk from UTB to the Core Residential College takes about 5 minutes and the student will reside in an apartment unit that has a shared living room, kitchen, bathroom, and laundry area. Additionally, each of the five individual study bedrooms in the apartment unit is air-conditioned.</p> <p>Students are required to submit their applications via the online system, which can be found at www.ubdcorp.com</p> <p>Estimated accommodation will be round BND\$250.</p>

Estimated Living Costs

The estimated living cost of attending UTB as an Exchange Student for one month, BND\$300 – BND\$400 (excluding accommodation).

Buddy System

You will be assigned with a buddy who will help you with settling down at UTB.

Please contact:
Corporate Communications Office (International)
Email: cco.international@utb.edu.bn



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- Product Design
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Centre for Communication, Teaching & Learning.

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Prospectus	http://www.utb.edu.bn/prospectus.pdf
Minimum number of credits	Flexible and vary according the respective schools and faculties (please provide transcripts)
Acceptance Fee	BND \$100.00

Application

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