

A top-down view of a desk with a laptop, glasses, a smartphone, a tag, and papers. The laptop is on the left, glasses are on the top right, a smartphone is on the bottom right, a tag is in the top center, and papers are at the bottom. A semi-transparent box with text is in the center.

PANDUAN UPLOAD MANDIRI

HOW TO UPLOAD THESIS FILE

1st June 2020

Digital Library Development Division

Created by dv

WEBSITE REPOSITORY

REPOSITORY WEBSITE

The screenshot shows the ITS Repository website interface. At the top, the browser address bar displays 'repository.its.ac.id'. The website header features the ITS logo and the text 'INSTITUT TEKNOLOGI SEPULUH NOPEMBER REPOSITORY We Share and Care about Knowledge'. A navigation menu includes 'Home', 'About', and 'Browse'. A 'Login' link is visible on the left. The main content area is titled 'Welcome to ITS Repository' and contains several sections: 'PANDUAN / GUIDANCE.' (highlighted in green), 'DAFTAR AKUN REPOSITORY UPLOAD MANDIRI TUGAS AKHIR.' (highlighted in green), 'Latest Addition', 'Search Repository', 'Browse Repository', and 'About ITS Repository'. Arrows from the right side of the image point to the address bar, the search bar, the 'PANDUAN / GUIDANCE.' link, and the 'DAFTAR AKUN REPOSITORY...' link.

Repository.its.ac.id

Login

Panduan / *Guidance*

Daftar Akun / *Create Account*

PERSIAPAN / PREPARATIONS



File PDF tanpa watermark. Berisi semua isi TA/Tesis/Disertasi dari cover sampai lampiran
PDF File without watermark. Full content from cover to Appendix



Lembar Pengesahan sudah ditandatangani dan stempel departemen
Approval sheet which has been signed by Thesis Advisors and Department Stamped

**Format
Nama
File**

***File
Name***

NRP-Jenis tugas akhir

Student ID Number-type of thesis

Contoh: / *example* :

04111060010007-Non_Degree

04111060010007-Undergraduate_Thesis

04111060010007-Master_Thesis

04111060010007-Disertation

D4 gunakan Undergraduate_Thesis / *Use Undergraduate_Thesis for D4 program*

Format Nama File

File Name

TA dengan 2 pengarang
Thesis with 2 creators

NRP1_NRP2-Jenis tugas akhir

Student ID Number1_ Student ID Number2-type of thesis

Contoh: / *example* :

04111060010007_04111060010111-Non_Degree

04111060010007_04111060010111-Undergraduate_Thesis

04111060010007_04111060010111-Master_Thesis

04111060010007_04111060010111-Disertation

LANGKAH_LANGKAH UPLOAD FILE TUGAS AKHIR

STEP BY STEP THESIS FILE UPLOAD

- Daftar Akun / *Create Repository Account*
- Login Repository / *Login into Repository*
(Setelah diaktivasi / *after activated by librarian*)
- Upload File TA / *Upload Thesis File*
- Isi Metadata / *Fill out Metadata Entries*
- Tentukan Subyek / *Define Thesis Subjects*
- Deposit Item / *Deposit Item Process*

CARA DAFTAR AKUN REPOSITORY

HOW TO REGISTER REPOSITORY ACCOUNT

Access this link :

<https://s.id/bebaspustaka>

Or

This link : <http://repository.its.ac.id> then click

“Daftar Akun Repository Upload Mandiri Tugas Akhir”

Catatan : TA dengan 2 pengarang cukup mendaftarkan 1 akun saja

LOGIN TO REPOSITORY

Anda bisa login setelah akun diaktivasi oleh pustakawan (paling lama 2x24 jam di jam kerja), tanpa ada notifikasi melalui email.

*Login to repository is available after the account is activated by librarian. Activation process need time around 2 x 24 hours (work hours) **without** notification email.*

Anda bisa coba lakukan login selama rentang waktu tsb. Hubungi administrator apabila lebih dari 2x24 jam masih belum bisa login.

You can try login to repository during that hours. Contact the administrators (click About ITS Repository) if you can't login after that hours.

Gunakan NRP sebagai username dan password

Use your Student ID Number as username and password

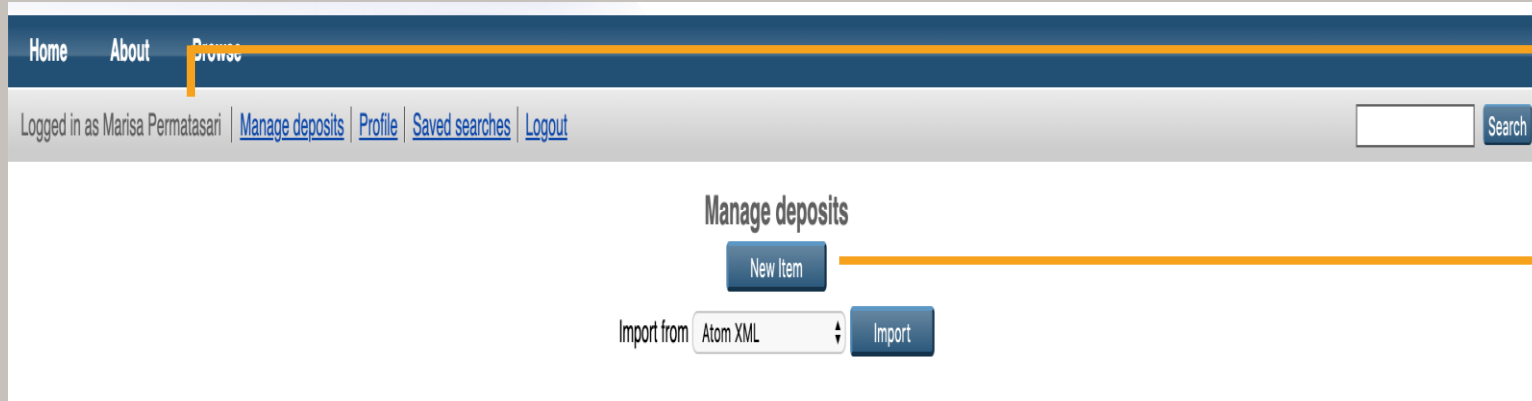
The screenshot shows the ITS Repository login interface. At the top, there is a navigation bar with 'Home', 'About', and 'Browse' links. Below this is a search bar with a 'Search' button, indicated by arrow 1. The main content area is titled 'Login' and contains the following text: 'Please enter your username and password. If you have forgotten your password, you may [reset](#) it.' Below this text are two input fields: 'Username:' with the value '04111060010007' and 'Password:' with masked characters. A 'Login' button is positioned to the right of the password field, indicated by arrow 2. At the bottom of the login section, there is a note: 'Note: you must have cookies enabled.' The footer of the page contains information about the repository's power and administration, including logos for 'REPOSITORY', 'PerpustakaanITS', and 'eprints'.

1

2

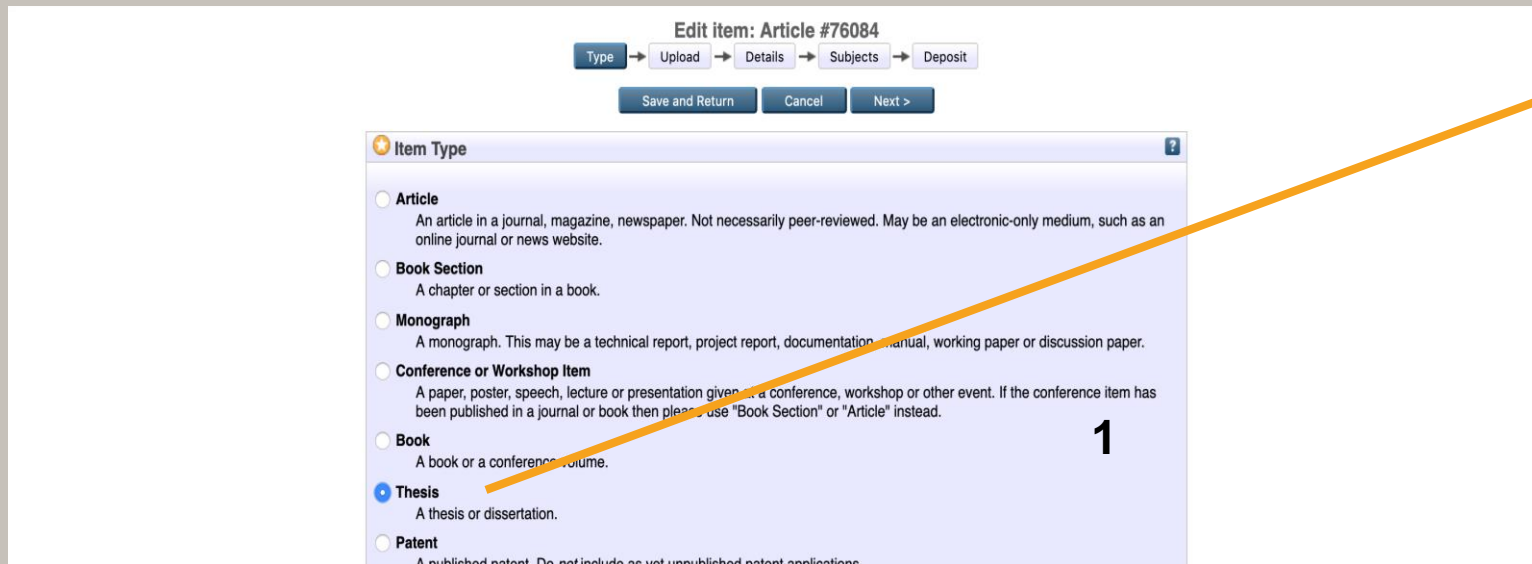
3

MANAGE DEPOSITS



Nama anda nampak disini
Your name appear here

Klik “New item”
Click “New item”



Klik “Thesis” utk semua jenis karya ilmiah
Click “Thesis” for all type of thesis

Klik “Next”
Click “Next”

UPLOAD FILE

Add a new document

To upload a document to this repository, click the Browse button below to select the file and the Upload button to upload it to the archive. You may then add additional files to the document (such as images for HTML files) or upload more files to create additional documents.

You may wish to use the [SHERPA RoMEO](#) tool to verify publisher policies before depositing.

File From URL Google Docs

Choose File No file chosen

Upload file disini
Upload thesis file here

< Previous Save and Return Cancel Next >

Klik "Next"
Click "Next"

UPLOAD FILE

Add a new document

To upload a document to this repository, click the Browse button below to select the file and the Upload button to upload it to the archive. You may then add additional files to the document (such as images for HTML files) or upload more files to create additional documents.

You may wish to use the [SHERPA RoMEO](#) tool to verify publisher policies before depositing.

File From URL Google Docs

Choose File No file chosen

Text
5112100093-Undergraduate_Thesis.pdf - Accepted Version
6MB

Content: Accepted Version

Type: Text

Description:

Visible to: Anyone

License: UNSPECIFIED

Embargo expiry date: Year: Month: Unspecified Day: ?

Language: Indonesian

Update Metadata

< Previous Save and Return Cancel Next >

File sudah masuk
Thesis file uploaded

Pilih "Accepted version"
Choose "Accepted version"

Pilih "Anyone"
Choose "Anyone"

Pilih Bahasa yg digunakan pada TA
Choose language as use on Thesis

Klik "Next"
Click "Next"

MENGGISI METADATA / METADATA ENTRIES

Title ?

Mixed Reality Menggunakan Google Carboard Untuk Penataan Ruangang Dengan Obyek Tiga Dimensi

Abstract ?

keterbatasan seperti lingkungan yang kurang nyata, interaksi antara obyek dan manusia dan lain sebagainya.

=====

Meubel or furniture is house objects that we usually seen in our home like chairs tables cupboards and others.

conventional room arrangement needs more energy because theirs users need to plug and unplug the house objects.

room arrangement with computer technology still having more limitation like their reality less environment human computer

Thesis Type ?

Diploma

Undergraduate

Masters

Doctoral

Post-Doctoral

Other

Title, diisi judul bhs Ind, dg gaya penulisan huruf besar tiap kata
Title, fill it with thesis title, use Capitalize Each Word style

Abstract, diisi abstrak Ind dan Eng. Gunakan tanda “ = “ sebagai pemisah
Abstract, Fill it with Ind and Eng abstracts. Use “ = “ as divider of Ind and Eng Abstracts

Thesis Type, pilih sesuai jenis TA anda
Thesis Type, choose as your thesis type

MENGGISI METADATA / METADATA ENTRIES

Thesis Name

Diploma

Bachelor

Master

Other

Thesis Name, diisi sesuai jenis TA
Thesis Name, choose as your thesis grade

Diploma (D3), Bachelor (S1), Master (S2),
Other (S3)

	Family Name	Given Name / Initials	NRP / NIM
1.	Manggala	Muhammad Ghozie	NIM5112100093
2.			
3.			
4.			

More input rows

NRP/NIM : diisi NIM[no NRP]
NRP/NIM : *NIM[student ID number]*

Creators, isikan pengarang dg nama belakang pada kolom family name
Creators, *Fill it with creators name*

MENGGISI METADATA / METADATA ENTRIES

Corporate Creators ?

1.
2.
3.

More input rows

Corporate Creators, diisi nama Perusahaan yg berkontribusi dlm penulisan TA

Title, fill it with thesis title, use Capitalize Each Word style

Contributors

	Contribution	Family Name	Given Name / Initials	NIDN
1.	Thesis advisor	Herumurti	Darlis	NIDN0017127703
2.	UNSPECIFIED			
3.	UNSPECIFIED			
4.	UNSPECIFIED			

More input rows

NIDN, diisi NIDN dosen pembimbing. Dikosongkan bila tdk diketahui.

NIDN, Fill it with thesis advisor ID number Can be blanked

Pilih "Thesis Advisor"
Choose "Thesis Advisors"

Isikan dosen pembimbing dg nama belakang pada kolom family name
Fill it with Thesis Advisors name

MENGENAL METADATA / METADATA ENTRIES

Divisions

Faculty of Civil, Environmental, and Geo Engineering: Environmental Engineering: 29201-(S1) Undergraduate Theses
Faculty of Civil, Environmental, and Geo Engineering: Geomatics Engineering
Faculty of Civil, Environmental, and Geo Engineering: Geomatics Engineering: 29101-(S2) Master Theses
Faculty of Civil, Environmental, and Geo Engineering: Geomatics Engineering: 29202-(S1) Undergraduate Theses
Faculty of Civil, Environmental, and Geo Engineering: Geophysics Engineering
Faculty of Civil, Environmental, and Geo Engineering: Geophysics Engineering: 33201-(S1) Undergraduate Theses
Faculty of Civil, Planning, and Geo Engineering (CIVPLAN)
Faculty of Civil, Planning, and Geo Engineering (CIVPLAN): Architecture
Faculty of Civil, Planning, and Geo Engineering (CIVPLAN): Architecture: 23001-(S3) PhD Thesis
Faculty of Civil, Planning, and Geo Engineering (CIVPLAN): Architecture: 23101-(S2) Master Thesis
Faculty of Civil, Planning, and Geo Engineering (CIVPLAN): Architecture: 23201-(S1) Undergraduate Thesis

Divisions, pilih Fakultas terlebih dahulu, kemudian pilih departemen dan jenjang Pendidikan yg sesuai

Divisions, choose Faculty and Departement that appropriate with your Thesis

MENGGISI METADATA / METADATA ENTRIES

Publication Details

Status:
 Published
 In Press
 Submitted
 Unpublished

Date: Year: 2016 Month: Unspecified Day: ?

Date Type:
 Publication
 Submission
 Completion

Official URL: _____

Institution: Institut Teknologi Sepuluh Nopember

Department: KODEPRODI55201#TEKNIK_INFORMATIKA

Number of Pages: 93

Related URLs: _____ URL Type: UNSPECIFIED

[More input rows](#)

Title, diisi judul bhs Ind, dg gaya
Title, fill it with thesis title,

Date, diisi sesuai tgl di lembar pengesahan
Date, as date on approval sheet

Date Type, pilih Completion
Date Type, choose Completion

Institution : Institut Teknologi
Sepuluh Nopember

Departement, Ketikkan :
KODEPRODI[kode Dep]#[nama Dep]
Departement, typed
KODEPRODI[Dept code]#[Dept name]

Kode dep. sesuai kode yg ada di "Divisions"
Dept. code use dept. code on "Divisions" entries

Divisions

- Faculty of Information Technology: Information System: 59101-(S1) Master Thesis
- Faculty of Information and Communication Technology
- Faculty of Information and Communication Technology: Informatics
- Faculty of Information and Communication Technology: Informatics: 55101-(S2) Master Thesis
- Faculty of Information and Communication Technology: Informatics: 55201-(S1) Undergraduate Thesis**
- Faculty of Information and Communication Technology: Information Systems
- Faculty of Information and Communication Technology: Information Systems: 57201-(S1) Undergraduate Thesis
- Faculty of Information and Communication Technology: Information Systems: 59101-(S2) Master Thesis
- Faculty of Information and Communication Technology: Information Technology

MENGGISI METADATA / METADATA ENTRIES

Contact Email Address ?

siera.rozanah@gmail.com

References ?

(NACTO), N. A. (2011). Urban Bikeway Design Guide. Washington, DC: NACTO.
Campus Bicycle And Pedestrian Plan. (2010). North Carolina: North Carolina State University.
BKPKP. (2014). Manajemen Sepeda Kampus ITS. Surabaya.
Bruton, M. J. (1975). Introduction To Transport Planning. London: Hutchinson.
http://www.ui.ac.id/id/administration/page/sepeda. (n.d.). Retrieved Januari Selasa, 2014, from www.ui.ac.id:
http://www.ui.ac.id/id/administration/page/sepeda
ITDP. (2013). The Bike Share Planning Guide. New York: ITDP.
Kurniawan, D. (2010). Desain Sepeda Kampus Sebagai Sarana Mobilitas Mahasiswa di Dalam Kampus ITS Surabaya. Surabaya: ITS Surabaya.

Uncontrolled Keywords ?

campus bike, shelter, service area, movement of vehicles, sepeda kampus, shelter, area pelayanan, pergerakan kendaraan.

Additional Information ?

+ Comments and Suggestions

< Previous Save and Return Cancel Next >

Contact Email Address, isikan alamat email pengarang

Status, choose “Unpublished”

References, Isikan konten daftar pustaka

References, Bibliography contents

Uncontrolled Keywords, diisi kata kunci Berbahasa Ind dan Eng yg terdapat di halaman Abstrak

Uncontrolled Keywords, keywords on Abstract page, both Indonesian and English

Klik “Next”
Click “Next”

MENENTUKAN SUBYEK

DEFINE THESIS SUBJECTS

Edit item: Analisis Kebutuhan Sepeda di Lingkungan Kampus Institut Teknologi Sepuluh Nopember

Type → Upload → Details → **Subjects**

< Previous Save and Return Cancel Next >

Subjects

[Remove](#) HE5736 Bicycle transportation

Search for subject: [Search](#) [Clear](#)

- + A General Works
- + A General Works
- + B Philosophy. Psychology. Religion
- + T Technology
- + C Auxiliary Sciences of History
- + D History General and Old World
- + E History America
- + F History United States, Canada, Latin America
- + G Geography. Anthropology. Recreation
- H Social Sciences
 - + [Add](#) H Social Sciences (General)
 - + [Add](#) HA Statistics
 - + [Add](#) HB Economic Theory
 - + [Add](#) HC Economic History and Conditions
 - + [Add](#) HD Industries. Land use. Labor
 - [Add](#) HE Transportation and Communications
 - [Add](#) HE1976 Tickets
 - [Add](#) HE311.I4 Urban transportation
 - [Add](#) HE336.C5 Choice of transportation
 - [Add](#) HE336.R68 Route choice
 - [Add](#) HE355 Traffic engineering
 - [Add](#) HE564.A1 Shipping
 - [Add](#) HE566.F7 Freighters. Cargo ships
 - [Add](#) HE566.S3 Sailing ships
 - [Add](#) HE566.T3 Tankers

Bisa dilakukan dengan 2 cara :
Can be done in 2 ways :

1. Ketikkan subyek (Eng) yg sesuai dg isi TA pada kolom yg tersedia. Kemudian klik “Search”.
klik “Add” pada subyek yang cocok

Type the subjects then click “Search”

2. Secara manual pilih subyek yang tersedia, kemudian klik “Add”

Manually choose the subject on the menu then click “Add”

Klik “Next” / *Click “Next”*

DEPOSIT ITEM PROCESS



For work being deposited by its own author: In self-archiving this collection of files and associated bibliographic metadata, I grant ITS Repository the right to store them and to make them permanently available publicly for free on-line. I declare that this material is my own intellectual property and I understand that ITS Repository does not assume any responsibility if there is any breach of copyright in distributing these files or metadata. (All authors are urged to prominently assert their copyright on the title page of their work.)

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Clicking on the deposit button indicates your agreement to these terms.

Deposit Item Now Save for Later

Deposit item adalah proses terakhir utk mengirimkan file anda ke sistem administrator. Klik “Deposit Item Now”

Deposit Item is the last process to send thesis file to administrator system.

Click “Deposit Item Now”

THANK YOU

Contact the administrators (click About ITS Repository) if you have any question.